



SAINT PAUL-REFORMATION LUTHERAN CHURCH

Evangelical Lutheran Church in America (ELCA)

www.stpaulref.org

The Sunday Livestream Technician is responsible for operating equipment and electronics to make the liturgies available via various online platforms.

Sunday Morning Duties (Academic Year):

- Be present starting at 9:45 a.m. to prepare for the livestream at 10:30; the liturgy ends approximately 11:45 a.m.
- Check sound, camera angles, presets, bulletin, and PowerPoint slides to ensure a smooth running of the livestream;

Expectations

- Arrive and leave as scheduled: Sept Rally Day through May, at 9:45 a.m.
- Summer hours: 9:00-11:00 a.m. (approximately)
- Present for Christmas Eve (Early), Christmas Day, and Triduum liturgies as required;

Additional Hours, Additional Pay:

- Possible additional hours for funerals/weddings, in addition to regular pay.

Compensation and Time Off

- This position is offered with four (4) Sundays off a year; the following Sundays and Festivals are not eligible to be taken off (blackout dates):
 - Rally Sunday, the Sunday after Labor Day;
 - Christmas Eve Day/Christmas Day;
 - Palm Sunday
 - Easter Sunday
 - Annual Meeting Sunday, usually last Sunday in January;
 - Sunday of the Global Fiesta
- The position pays \$20/hr.
- In accordance with the parish pay schedule, salary is made bi-weekly.