



ST. PAUL-REFORMATION LUTHERAN CHURCH
I N T H E C I T Y F O R G O O D

FUNERAL INFORMATION & FEE SCHEDULE

Liturgy

All funeral liturgies at St. Paul-Reformation are the order for Holy Communion. Why? Because our theology teaches that in the “feast of victory,” we are raised up with Jesus Christ. Funerals are, in essence, a celebration of the Resurrection and Easter first, and a celebration of the person who died second. Weaving these two together, we are mindful of the hope of eternal life made real in the crucifixion and resurrection of Christ.

Who Needs To Do Something?

Are there members of your family or friends who need to do something? We ask because this is often a way that people grieve: by contributing to the efforts around the funeral. There are several spots for this: the Lectors (2); Presenters of the Gifts (2). The latter requires no speaking, so, and is often a good activity for children. If there is not anyone to do these two tasks, the liturgists will do them.

Funeral Coordinator

The Funeral Coordinator’s task is to coordinate all the non-liturgical matters related to the day: receiving flowers, unlocking the building, coordinating the serving crew for the lunch, helping with photoboards, receiving the caterer, etc. The Funeral Coordinator is required for each funeral.

Readings

The family chooses the first two readings, as such (please see the attached list of possible readings):

- First Reading from the Old Testament
- Psalm
- Second Reading from the New Testament letters (not the Gospels)

The Pastor who is preaching chooses the Gospel.

Musicians

The Cantor at St. Paul-Reformation serves as the coordinator of music for all funerals and memorials. In addition, a cantor (singer) who is experienced with the Lutheran liturgy is required. Additional soloists may perform, but the cantor is still required to sing the liturgical parts of the mass ordinary. St. Paul-Reformation has the capability to hire additional singers, instrumentalists, or soloists. Please speak with the Cantor (Sr. Stacie Lightner) about this. The family is invited to choose four hymns that are meaningful to them. Because this is a celebration of life in Jesus Christ, we suggest that the closing hymn be an Easter hymn. The Cantor is happy to help with this if you would like assistance.

Other Staff

A Custodian is required (see fee schedule); a livestream operator is optional, as SPR does have the capability to livestream liturgies to the whole of the world.

Days and Times

Funerals are scheduled, generally, in the mornings (usually 10.30 a.m.), with visitation an hour before. This allows us to be done in time for midday lunch. Funerals are not scheduled on Sundays or Mondays.

Luncheon And Gathering After

And important part of the celebration of life is gathering after the liturgy to tell stories, share a meal together, and greet the family. While St. Paul-Reformation does not have the capability to prepare the food, we do have groups of volunteers who are scheduled for each funeral to *serve* food catered in. The Funeral Coordinator handles scheduling these volunteers. Generally, we recommend Kowalski's Catering (<https://www.kowalskis.com/catering>; 651-313-6870), who are well-familiar with how funerals function here. All you need to do is call them or visit them online, and they will set it up. Food should be scheduled to be delivered 30 minutes after the liturgy has begun; the Funeral Coordinator and volunteers set it out, prepare the room, and clean up.

Committal: After Lunch

If there is to be a committal at the cemetery or other place of internment, this will take place after the lunch has concluded.

Fees

Fees are calculated based upon the attached fee sheet.

If There Is Not A Funeral Home Involved...

An invoice will be sent to you before the day of the funeral, and one check for the total should be made out to St. Paul-Reformation Lutheran Church and delivered to the Funeral Coordinator the day of the funeral.

If There Is A Funeral Home Involved...

If the family is working with a funeral home, the invoice is sent to the Funeral Home who, in turn, processes the checks.

We strive to minimize the number of details that the family will have to keep track of, and this “one check” system seems to be the best way.

Suggested Funeral Readings St. Paul-Reformation Lutheran Church

Order of Readings

- First Reading (Old Testament, not from the Psalms, family chooses)
- Psalm (family chooses; Cantor chooses setting);
- Second Reading (New Testament, not from the Gospels, family chooses)
- Gospel (Homilist/Pastor chooses)

Suggested First Readings (Old Testament)

Job 19:23-27a	<i>I know that my Redeemer lives</i>
Ecclesiastes 3:1-8	<i>For everything there is a season</i>
Isaiah 25:6-9	<i>God will swallow up death forever</i>
*Isaiah 40:1, 6-11	<i>God will gather the lambs</i>
Isaiah 40:1-11, 28-31	<i>Comfort my people, says your God</i>
*Isaiah 43:1-3a, 5-7	<i>I have called you by name</i>
Isaiah 43:1-3a, 18-19	<i>I am about to do a new thing</i>
Isaiah 55:1-3, 6-13	<i>Everyone who thirsts, come to the waters</i>
Isaiah 61:1-3	<i>The spirit of the Lord God is upon me</i>
*Isaiah 65:17-20, 23-25	<i>A new heaven and a new earth</i>
*Isaiah 66:10-14	<i>As a mother comforts her child</i>
Jeremiah 31:8-13	<i>I will turn their mourning into joy</i>
Lamentations 3:22-26, 31-33	<i>The steadfast love of the Lord</i>

Suggested Psalms

*Psalm 23	<i>The Lord is my shepherd</i>
*Psalm 42:1-5	<i>As a deer longs for flowing streams</i>
Psalm 46:1-7	<i>God is our refuge and strength</i>
*Psalm 121	<i>I lift up my eyes to the hills</i>
*Psalm 139:7-12	<i>The gracious omnipresence of the Lord</i>
*Psalm 142:1-6	<i>I cry to the Lord with my voice</i>
Psalm 143	<i>Lord, hear my prayer</i>

Suggested Second Reading (New Testament)

Romans 5:1-11	<i>Peace with God through our Lord Jesus Christ</i>
*Romans 8:31-35, 37-39	<i>Who will separate us from the love of Christ?</i>
1 Corinthians 15:12-26	<i>Christ, the first fruits, has been raised</i>

2 Corinthians 4:6-12, 16-18	<i>Treasure in clay jars</i>
*1 Thessalonians 4:13-14, 18	<i>Teaching about those who have died</i>
Hebrews 12:1-2	<i>Surrounded by a cloud of witnesses</i>
1 Peter 1:3-9	<i>A living hope through Jesus' resurrection</i>
*1 John 3:1-2	<i>See what love the Father has given us</i>
Revelation 7:9-17	<i>God will wipe away every tear</i>
Revelation 21:2-7	<i>I saw the holy city, the new Jerusalem</i>
Revelation 22:1-5	<i>The Lord God will be their light</i>

* denotes readings appropriate at the death of a child.

Suggested Hymns

308: O Morning Star, How Fair and Bright!
313: O Lord, Now Let Your Servant
351, 352: O Sacred Head, Now Wounded
377: Alleluia! Jesus Is Risen!
*381: Peace, to Soothe Our Bitter Woes
391: This Joyful Eastertide
409: Kyrie! God, Father
422: For All the Saints
423: Shall We Gather at the River
429: In Our Day of Thanksgiving
447: O Blessed Spring
483: Here Is Bread
500: Now We Remain
502: The King of Love My Shepherd Is
531: The Trumpets Sound, the Angels Sing
*595: Jesus Loves Me!
*613: Thy Holy Wings
621: Jesus Lives, My Sure Defense
622: Neither Death nor Life
629: Abide with Me
636: How Small Our Span of Life
637: Holy God, Holy and Glorious
639: When We Are Living
721: Goodness Is Stronger than Evil
730: Lord Our God, with Praise We Come
750: Lord, Thee I Love with All My Heart
759: My Faith Looks Up to Thee
760: O Christ the Same
770: Give Me Jesus
773: Precious Lord, Take My Hand
778: The Lord's My Shepherd
786: O Holy Spirit, Enter In
787: On Eagle's Wings
*815 : I Want to Walk as a Child of the Light
826: Thine the Amen

FUNERAL/MEMORIAL/VISITATION FEE SCHEDULE

BUILDING USE

Building Use Fees	Member	Non-Member
Sanctuary for Liturgy	No Charge	\$250.00
Visitation at SPR	No Charge	\$150.00
Reception		
Fellowship Room (40-50)	No Charge	\$75.00
Lower Auditorium (150 max)	No Charge	\$200.00
Lower Auditorium Kitchen	No Charge	\$100.00

STAFF AND ADMINISTRATION

Staff Fees	Member	Non-Member
Custodian (Required)	\$75.00	\$75.00
Funeral Coordinator (Required)	\$225.00 (first 3 hrs) \$50.00 each additional hour	\$225.00 (first 3 hrs) \$50.00 each additional hour
Cantor, Sr. Stacie Lightner	\$200.00	\$250.00
Music during Visitation	\$25.00/hr	\$25.00/hr
Additional Rehearsals with Instrumentalists	\$25.00/hr	\$25.00/hr
Liturgical cantor (Required)	\$100.00	\$100.00
Instrumentalists (arranged by St. Paul-Reformation)	\$100.00	\$100.00
Pastor	Honorarium	\$150.00
Service Leaflets/Bulletins	No Charge	\$20.00/100
Secretarial Fee	No Charge	\$75.00
Livestream Technician (not required)	\$75.00	\$75.00

Checks for Building Use and Programs/ to be written to: "St. Paul-Reformation Lutheran Church"

Costs incurred to correct any damages or loss to building or property will be assessed and invoiced following the event.

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Revised 07/02/2021